

HARRINGTON TRAINING MANAGER DESKTOP

Simplify Training Management

Nothing beats an easy-to-use software solution for maintaining information. Take advantage of the sophistication of Training Manager 4; the application's flexible interface allows users to quickly locate, update, and cross-reference employee training information.

Manage Training by Roles

Entering data by employee is time consuming. With Training Manager 4, lighten your workload by associating employees and trainings with roles. As you enter data, watch your changes apply in real time across records linked to the roles you designate.

Inventory Skills

A dynamic workforce dictates constant change in skills requirements. Keeping requirement information current has never been simpler; organization is the priority.

Optimize Training Schedules

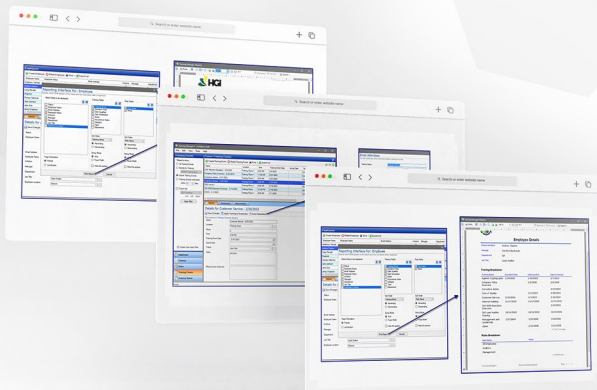
Work must get done; yet training must also remain current, it's a never-ending balancing act. With Training Manager 4, create training schedules that automate and circumvent manual data entry processes. Save valuable time while avoiding unnecessary hassles!

Schedule Training Events

When scheduling training events, easily select employees who need to attend. After successful completion, results are automatically updated and synced to individual employee training records simultaneously.

Customize Fields and Field Names

Add, rename, and organize fields to suit your specific needs for individual employee, trainings, roles, and scheduled training records. Customization is key; with Training Manager 4, ease of use, versatility, and flexibility are driving factors.



04

Version

GET TRAINING MANAGER & GET A HANDLE ON:

- Employee Training Records
- Training Events
- Training Schedules
- Certification Statuses
- Skills Inventory

★ FEATURING:

- E-mail capability
- Training notification system
- Customizable fields
- Adjustable data entry sequence
- Password protection
- Advanced reporting
- Sophisticated sorts and filters
- Fast and specific searching
- Straightforward setup and use
- HTML Help



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Training Notification System

The brand-new training notification system runs parallel to Training Manager 4; when accessing it directly from the Windows System Tray, alerts are provided for upcoming training events.

Multi-Language Support

Training Manager 4 has full multilanguage support for the following languages: English, Spanish and Chinese

Windows XP, Vista, 7, 10, and 11 Ready



The new version of Training Manager is fully compatible with all versions of Windows ranging from Windows XP to Windows 11.

E-mail Capability

Send e-mails to appropriate team members instantly from Training Manager 4. E-mails contain required information your team members need, allowing them stay on top of upcoming training events and expiring trainings.

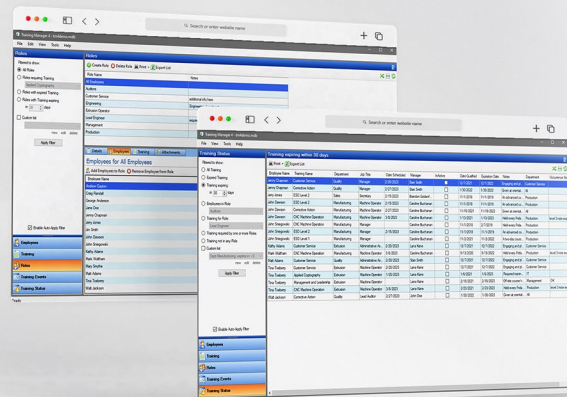


New Reporting System

All new reports are clearer, highly detailed, easier to configure, and more powerful than ever before. Improved reports make Training Manager 4 the ideal tool for employee training management.

Easy Upgrade from TM2 & TM3

Training Manager 4 includes a simple upgrade path from Training Manager 2 or 3; none of your data will be lost or require re-entry. Continue where you left off.



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